

Public Utility Commission of Texas (PUC)

Low-Income Telephone & Electric Utility Program (LITE-UP)

Self-Enrollment Form

Directions To apply to receive a discount on your electric and/or telephone bills, please verify your eligibility by completing the following steps: 1.) Fill out Part A.; 2.) Part B. I. or C to qualify for both an electric and telephone discount, or Part B. II. to qualify for the telephone discount only; 3.) Sign and date the form; 4.) Attach documents to support the programs and income reported in section B and C; 5.) Attach copies of your most recent telephone & electric bills; and 6.) Mail the application to the LITE-UP Texas, 1779 Wells Branch Pkwy, Ste 110B #357, Austin, TX 78728-7022.

A. Personal Information The applicant must be the same person listed on the bill.

First Name <small>Mr., Mrs., Ms.</small>	Middle Initial	Last Name	Social Security Number - -
Street Address	Apartment #		Telephone Number () - - - -
City	State	Zip Code	Date of Birth (mm/dd/yyyy)

B. Determination of Eligibility (Program-Based) Please check the program(s) in which you are enrolled to indicate program-based eligibility.

I. Enrollment in any of the programs listed below, will qualify you for the telephone and electric discounts.		II. Enrollment in either of the programs listed below will qualify you for the telephone discount <u>only</u> .
<input type="checkbox"/> Food Stamps	<input type="checkbox"/> Temporary Assistance to Needy Families (TANF)	<input type="checkbox"/> Federal Public Housing Assistance
<input type="checkbox"/> Medicaid	<input type="checkbox"/> Supplemental Security Income (SSI)	<input type="checkbox"/> Low-Income Energy Assistance Program (LIHEAP)
<input type="checkbox"/> QMB		
If you checked one of the boxes above, you must attach a copy of a notice of eligibility for the program(s) in which you are enrolled.		

C. Determination of Eligibility (Income-Based) Please fill out the worksheet to determine income-based eligibility, and check the box below if applicable. (You do not need to complete this section if you completed section B. I., or if you completed section B. II., and do not wish to qualify for an electric discount.)

Income-Based Eligibility Worksheet		Income-Based Eligibility Key			
Please indicate total household size (I.) and calculate total household income (II.), including the income of all persons residing in your home from all sources. To determine the amount of income in each category, enter the amount(s) shown on the check or benefit statement.		If your household income is equal to or lower than the amounts listed below, corresponding to your household, you are eligible for an electric and telephone discount and can check the box below.			
I. How many people reside in your household? _____					
II. Income calculation:	Amount per week / month/ year	Household Size	Yearly Income	Monthly Income	Weekly Income
Income Source	(circle one)				
Wages from employment as shown on pay stub or W-2 Form		1	\$11,225	\$935	\$216
		2	\$15,150	\$1,263	\$292
Social Security		3	\$19,075	\$1,590	\$367
Retirement Income		4	\$23,000	\$1,917	\$443
Alimony or Child Support		5	\$26,925	\$2,244	\$518
Unemployment or Workers Compensation		6	\$30,850	\$2,571	\$594
All Other Earnings		7	\$34,775	\$2,898	\$669
Total Household Income		8	\$38,000	\$3,225	\$745
<input type="checkbox"/> My total household income is at or below 125% of federal poverty guidelines. (Check this box only after completing the worksheet.)					
<u>If you have checked this box, you must attach two of the following for each employed member of your household: (1) a copy of your most recent pay stub(s) from all employers covering the period of two months, (2) the most recently filed tax return or W-2 form for all members of the household, (3) a signed letter from each employer indicating the level of your wage for each member of the household, (4) documentation of social security income, (5) a copy of an unemployment form with eligibility dates, (6) copies of current unemployment checks, and/or (7) the last weekly or monthly report to the Texas Workforce Commission showing activity looking for work.</u>					

D. Signature By signing this form, I certify that the above declaration is true and correct. I understand that the provided information is subject to audit and investigation by the PUC.

Customer Signature	Date
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IMPORTANT NOTICE – PLEASE READ

MAIL FORM AND REQUIRED DOCUMENTATION TO:
LITE-UP Texas
357 1779 Wells Branch Parkway, Ste. 110B
Austin, TX 78728-7022

Questions may be referred to LITE-UP Texas toll-free at 1-866-454-8387 (4-LITE-UP)

DO NOT SEND ANY PAYMENTS OR UNRELATED CORRESPONDENCE TO LITE-UP TEXAS

Please note that discounts will not be granted until *all required documentation* is provided

Have you completed?	
<input type="checkbox"/> Part A	<input type="checkbox"/> Signed and Dated the Form
<input type="checkbox"/> Part B I. or Part C I. and II. for electric and telephone discounts	<input type="checkbox"/> Attached complete copies of latest telephone and electric bills
<input type="checkbox"/> Part B II. for the telephone discount only	<input type="checkbox"/> Attached documentation for Part B or Part C